

Hanuman Shikshah Prasarak Mandal's
Late Ramesh Warpudkar Arts, Commerce and Science
College, Sonpeth

Permanently Affiliated to
Swami Ramanand Teerth Marathwada University, Nanded



॥ ज्ञानात् धर्म ततः सुखम् ॥

(Happiness lies in imparting the knowledge)

ANNUAL QUALITY ASSURANCE REPORT (AQAR)
Academic Year: 2017-2018
Submitted by IQAC



Late Ramesh Warpudkar Arts, Commerce and Science
College, Sonpeth Dist. Parbhani-431516
(Maharashtra)

www.warpudkarcollege.com

Submitted to

NAAC

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BENGALURU

DECEMBER- 2018

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2015 to June 30, 2016)

Part – A

AQAR for the year

2017-18

1. Details of the Institution

1.1 Name of the Institution

Late Ramesh Warpudkar Arts, Commerce and Science College

1.2 Address Line 1

Parli (Vajjnath) Road, Sonpeth Ta. Sonpeth

Address Line 2

Dist. Parbhani-431516

City/Town

Sonpeth

State

Maharashtra

Pin Code

431516

Institution e-mail address

lrwconpeth@gmail.com

Contact Nos.

Name of the Head of the Institution:

Dr. Satpute V.D.

Tel. No. with STD Code:

02453-240142

Mobile:

+919423779000

Name of the IQAC Co-ordinator:

Dr. M. B. Patil

Mobile:

+919657700237

IQAC e-mail address:

iqaclrwcs@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner-bottom
of your institution's Accreditation Certificate)

EC (SC)/05/A&A/109 Date: March 03, 2015

1.5 Website address:

www.warpudkarcollege.com

Web-link of the AQAR:

1.6 Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.03	2015	5 years
2	2 nd Cycle	-	-	-	-

1.7 Date of Establishment of IQAC:

DD/MM/YYYY

27/04/2012

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

i. AQAR 2017-18

30/06/2018

1.9 Institutional StatusUniversity State Central Deemed Private Affiliated College Yes No Constituent College Yes No Autonomous college of UGC Yes No Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women Urban Rural Tribal Financial Status Grant-in-aid UGC 2(f) JGC 12B Grant-in-aid Self Financing Totally Self-financing **1.10 Type of Faculty/Programme**Arts Science Commerce PEI(Phys Edu)

TEI (Edu) Engineering Health Science Management

Others(Specify)

1.11 Name of the Affiliating University (for the Colleges)

Swami Ramanand Teerth Marathwada University,
Nanded

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

No

University with Potential for Excellence

No

UGC-CPE

DST Star Scheme

No

UGC-Special Assistance Programme DST-FIST

No

UGC-Innovative PG programmes Any other (Specify)

No

UGC-COP Programmes

2.IQACComposition and Activities

2.1No. of Teachers

07

2.2No. of Administrative/Technical staff

01

2.3No. of students

00

2.4No. of Management representatives

02

2.5No. of Alumni

00

2. 6 No. of any other stakeholder and

01

Community representatives

01

2.7 No. of Employers/ Industrialists 00

2.8 No. of other External Experts

01

2.9 Total No. of members

13

2.10 No. of IQAC meetings held

04

2.11 No. of meetings with various stakeholders:

No.

Faculty

4

Non-Teaching Staff

1

Students

1

Alumni

Others

1

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

√

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

5

International

0

National

0

State

3

Institution Level

2

(ii) Themes

GST, Intellectual Property Rights, Scholarships, CBCS, Research Project

2.14 Significant Activities and contributions made by IQAC

- Motivated teachers to participate in research and extension activities to enhance the quality of teaching and learning. Faculties are also encouraged to carry out major and minor projects.
- Career and Counseling Cell organized the Speeches of successful persons to guide the college students. The Cell also guided and motivated the students for various competitive examinations from state as well as at national level.
- Fostered innovation and creativity in students through exhibitions, group discussions, poster presentations, study tours, Wall poster presentations etc.
- Organized following activities-
 - Promoted the use of technology in teaching and learning - Interactive board, digital visualizer etc.
 - Cultural activities and programmes- Elocution Competition, Debate Competition, Youth festival Programmes, Exhibitions, Celebration of the Death and Birth Anniversaries of the Great personalities.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action and Achievements

Plan of Action	Achievements
1. Organization of conferences/Workshops/Seminars etc.	➤ College has organized One National, Three State level and two college level Workshops.
2. Online Feedback System	➤ Online feedback Mechanism is developed For Stakeholders on College Website.
3. Upgrade in existing infrastructure	➤ Completed Extension of Women's Hostel and Construction of Tennis Court (Murrum)
4. Co-Curricular Activities	➤ Guest Lectures, Wall Posters, Surveys, Study tours, Publication of Annual Magazine- Pradnya etc.
5. Signing MOU with different organization	➤ Signed MOU with GTT association and conducted personality development workshop for students. ➤ Signed MOU with Mass Skill Development Pvt. Ltd, Pune and introduced two skill based courses i.e. Accounting and Insurance from academic year 2018-19.
6. Gender sensitization activity	➤ Institution organized various gender sensitization programmes during the ceremony celebration of Savitribai Phule Jayanti 3rd Jan.2017 to 12 th jan.2018 jayanti of MaaSaheb Jijau. ➤ Organized ICCSSR sponsored one day Seminar on women safety on 22 nd July 2017.
7. Conducting green Audit of the college	➤ Green Audit of the college conducted by Green Audit Committee Constituted by Head of the Institution.
7. Use of Modern Technology for communication with stakeholders and Publicity	➤ Communicating alerts and reminders through SMS and Social Media. College Face book page and Whats app Group For Publicity.
8. Observance of various days and anniversaries as per Govt. Circulars	➤ Celebrated various days and anniversaries as per Govt. Circulars

2.15 Whether the AQAR was placed in statutory body

Yes

No

Management

Syndicate

Any other body

Provide the details of the action taken -

- Data for AQAR was collected from different sources such as academic departments, office, library, sports and other in-house committees.
- Members of IQAC worked together to analyze and rearrange the data.
- AQAR was written after a series of discussions by the committee members with the authorities of the college.
- AQAR is being prepared by discussing with the heads of the Department and other staff of the college and presented to Management representatives and College Development Council.
- Suggestions received in the statutory body and by all stakeholders were incorporated to prepare present AQAR

Part – B

Criterion – I Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Nil	Nil	Nil	Nil
PG	Nil	Nil	Nil	Nil
UG	3	Nil	Nil	Nil
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	Nil	Nil	Nil	Nil
Others	Nil	Nil	Nil	Nil
Total	3	Nil	Nil	Nil
Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	3
Trimester	0
Annual	0

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback: Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, CBCS system implemented at Second year of Graduation.

1.5 Any new Department/Centre introduced during the year. If yes, give details. No

Criterion – II. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others (Principal)
26	21	4	0	01

2.2 No. of permanent faculty with Ph.D.

18

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
21	3	4	Nil	Nil	Nil	01	Nil	26	3

2.4 No. of Guest and Visiting faculty and Temporary faculty

Nil

Nil

07

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	16	14
Presented papers	01	28	02
Resource Persons	-	03	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Implemented Bridge Courses
- Workshops, Tutorials, Competitive exam coaching, Continuous Evaluation.
- Group discussions
- ICT enabled teaching methods.
- Interactive learning through field work, study tours; industrial visits, group discussions, quizzes, workshops, and academic seminars.
- Access to large number of e-books and journals via 'INFLIBNET facility.
- Field visits by various departments.
- Felicitation of the meritorious students.
- Debate & elocution competitions.
- Creation of subject wise whats app group for communication and study material purpose.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

No

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development As member of Board of Study/Faculty/Curriculum Development workshop

BOS members	Faculty	Workshop
04	01	

2.10 Average percentage of attendance of students

69%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division			
		Distinction	I	II	Pass %
B.A. I	88	20	2	-	60.22
B.A. II	50	24	3	-	86
B.A. III	33	11	10	-	63.36
B.Com. I	51	23	1	-	82.35
B.Com. II	43	16	1	-	72.09
B.Com. III	31	18	6	-	77.41
B.Sc. I	51	12	7	-	80.39
B.Sc. II	43	9	6	-	67.44
B.Sc. III	31	9	6	-	48.4

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Analyzing students Feedback on faculty
- Ensures the quality of Academic and Non academic activities.
- Frequent meetings with faculty
- Follow up and review of teaching plans and diaries of the faculty.
- Maintains a very healthy and Cordial relations with the Alumni

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others STC	02

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	03	0	0	0
Technical Staff	06	0	0	0
Support Staff	04	0	0	0

Criterion – III

Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Motivates faculty to pursue research work.
- Encourages faculty members with Doctorate to apply for supervisors.
- Encourages teachers to participate in International, National and State level seminars.
- Provides research facilities like free Internet, INFLIBNET, Research journals, Equipment for Inter-departmental research etc.
- Conducts various academic programmes to cultivate research culture and scientific temperament among the student community.
- Students of Commerce and Science undertake project individually or in group and submit a dissertation in the final semester.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	04	04	04
Outlay in Rs. Lakhs	2,55,000/-	4,45,000/-	5,50,000/-	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	18	04	-
Non-Peer Review Journals			
e-Journals			
Conference proceedings	01	12	02

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	2	UGC-WRO, Pune	5,50,000/-	4,45,000/-

Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects <i>(other than compulsory by the University)</i>	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences Organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	Nil
Sponsoring agencies	Nil	Nil	Nil	Nil	Nil

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs: Nil

From funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph.D. Guides and students registered under them

8
23

3.19 No. of Ph.D. awarded by faculty from the Institution

02

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	0	SRF	0	Project Fellows	0	Any other	0
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3.21 No. of students Participated in NSS events:

University level	04	State level	08
National level	00	International level	00

3.22 No. of students participated in NCC events:

University level	Nil	State level	Nil
National level	Nil	International level	Nil

3.23 No. of Awards won in NSS:

University level	Nil	State level	Nil
National level	Nil	International level	Nil

3.24 No. of Awards won in NCC:

University level	Nil	State level	Nil
National level	Nil	International level	Nil

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Sr. No.	Activities	Dates	No. Of Participants
01	Pulse Polio Programme	28 th Jan.2018 & 11 th March 2018	14
02	Workshop on GST	03/09/2017	78
03	NSS Annual Camp	29 th Jan.2018 to 04 th Feb. 2018	50
04	Yoga <i>Shibir</i> (International Yoga Day)	21 st June 2017	62
05	Medicinal Plant Exhibition	14/02/2018	995
06	Speeches and Kirtans by Various Faculties		
07	Survey of Children Outlying from school was Conducted in Collaboration with Panchayat Sammitee.		
08	Personality Development Programme	24th feb 2018	90
09	Women Empowerment Fortnight	3 rd Jan.2018 to 12 th Jan.2018	750
10	Workshop on mosquito production & Malaria Eradication	19 th Aug.2017	80
11	Radio talks in Favour of Social welfare, Newspaper Articles		
12	Seminar on Women Safety:- Problems & Remedies	22 nd July 2017	345
13	Conduction of extra-mural lectures in nearby villages.		

Criterion – IV Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1242.13sqm.	-	-	1242.13sqm.
Class rooms	14	-	-	00
Laboratories	3	-	-	3
Seminar Halls	1	-	-	1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	05	02	-	07
Value of the equipment purchased during the year (Rs. in Lakhs)	34,01025/-	27,620/-	UGC	34,28645/-
Others	-	-	-	-

4.2 Computerization of administration and library

The administrative office and Library are fully computerized.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	6571	727341	326	85103	6897	812444
Reference Books	600	398375	67	39840	667	438215
e-Books	32,32000	5720	-	-	-	-
Journals	22	18000	-	-	-	-
e-Journals	6000	-	-	-	-	-
Digital Database			-	-	-	-
CD & Video	04	-	-	-	-	-
Others (specify) Thesis and Dissertation	24	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	36	01	02	04	01	01		
Added	-	-	-	-	-	-		
Total	36	01	02	04	01	01		

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Training programme on ICT enabled teaching was arranged for the teachers in the beginning of the academic year.
- We have a number of technology assisted quality improvement strategies. Modern teaching methods using Wi-Fi broadband internet, smart classroom, interactive boards, LCD projector etc is implemented.

4.6 Amount spent on maintenance in lakhs:

i) ICT	0.64
ii) Campus Infrastructure and facilities	0.36
iii) Equipments	0.04
iv) Others	0.21
Total:	1.25

Criterion – V

Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Parent teacher meetings.
- Awareness classes on different topics.
- Motivates students to participate in Bank competitive exams and NET/SET Coaching by Carrier and Counseling Cell
- Talented students are encouraged to take part in competitions organized in other Colleges/ Institutions.
- Scholarships are provided through various schemes.
- Workshop on Various Scholarships
- Conducted class tests, seminars and assignment
- Financial assistance is given to economically backward students.
- Conducted Fresher’s orientation Programme
- Book Exhibitions are held in library
- Mentor systems at department level
- Students are informed about various Academic and Co-curricular Activities though SMS and Notice Board.

5.2 Efforts made by the institution for tracking the progression

- Feedback from students
- Self-appraisals for teachers
- Continuous Evaluation Process
- Unit Tests
- Annual Reports from various Departments and Committees.
- Student counseling through mentors
- Suggestion box
- Oral Feedback of Parents and Alumni.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
504	00	00	00

(b) No. of students outside the state

00

(c) No. of international students

00

No	%
----	---

270	53.57%
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No	%
234	46.43%

MenWomen

Last Year-2016-17						This Year-2017-18					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
245	51	02	140	-	434	284	64	05	151	-	504

Demand ratio - 1:1

Dropout- %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- The College has Career and Counseling Cell.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text" value="0"/>	SET/SLET	<input type="text" value="0"/>	GATE	<input type="text" value="0"/>	CAT	<input type="text" value="0"/>
IAS/IPS etc	<input type="text" value="0"/>	State PSC	<input type="text" value="0"/>	UPSC	<input type="text" value="0"/>	Others	<input type="text" value="1"/>

5.6 Details of student counselling and career guidance

- An effective counseling cell is working in all departments and support to those students with behavioral problems and who need moral support. In ordinary cases the class teachers give them counseling and those who need additional support were directed to College counseling cell. Departmental counseling centre is instrumental in identifying and redressing the grievance of needy students. Interaction with parents is also maintained if required.
- All first year UG students are given orientation class which focuses on personality development, attitude and aptitude refinement, goal setting.
- Class teachers and other teachers provide extra academic and emotional support for slow and advanced learners

No. of students benefitted

20

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

5.8 Details of gender sensitization programmes

- At the beginning of every academic year all students are given an orientation on gender sensitization along with other areas of concern.
- Women Empowerment Cell conducted one day workshop on occasion of the birth anniversary of *Savitribai Phule and Maasaheb Jijau* on 3rd and 12 January every year.
- Essay Writing Competition on 'Challenges Before Modern Women' organized under programme '*Lingbhedas Nakar- Sanvidhanacha Swikar*'

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University leve 1 National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	00	00
Financial support from government	273	1131635/-
Financial support from other sources (Student Adoption Scheme)	25	17,500/
Number of students who received International/ National recognitions	00	00

5.11 Student organised / initiatives

Fairs : **College level**

Exhibition: **College level**

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: No any major grievance.

Criterion – VI

Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

- **Reaching to Unreached.**

Mission:

- “To offer opportunities of the empowerment to the rural learners by imparting quality higher education within the capacities

Objectives:

- To strive for imparting higher education to rural masses in general and girls in particular.
- To seek socio-cultural transformation of rural youths.
- To inculcate the values like national integration, patriotism, liberty, equality, fraternity, humanity and tolerance among youths.
- To nurture the quality of social and civil responsibilities among the students.
- To create youths capable to be employed.

6.2 Does the Institution has a management Information System

- ICT enabled **CMS0.8** software systems at college takes care of the various needs of Management Information System (MIS).

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- **Two** faculties are actively participating in syllabus framing and restructuring.
- Feedback on curriculum is given through oral or written interactions with Board of Studies.

6.3.2 Teaching and Learning

- Submission and implementation of teaching plans
- Preparing academic calendar in line with University planner
- Use of ICT Resources in teaching learning process
- 100% in industry / field based projects for B. Com Final Year students.
- Innovative teaching aids like audio clips, video, films and interviews.

6.3.3 Examination and Evaluation

- Unit Tests once in a semester and strict evaluation methods.

- Model Viva-voce and practical examinations for Commerce and Science students.
- Assignment and project
- All faculties are evaluating the university answer sheets in college as well in D-CAP.
- Answer books of internal tests are shown to the students, queries and doubts are resolved satisfactorily.
- Photocopy of answer book is provided on demand (University)

6.3.4 Research and Development

- Research Committee has developed its own mechanism.
- Teachers are motivated to undertake research projects.
- Teachers are supported to participate in seminars, conferences and workshops.
- Students are encouraged to participate in presenting papers in competitions like Avishkar Research Festival etc.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Extended broadband facility to more departments
- Online research resources are available through INFLIBNET

6.3.6 Human Resource Management

- Women cell takes keen interest in conducting women empowerment programme.
- Various committees comprising of the staff coordinate different activities throughout the year
- Works under the guidance of principal to ensure smooth functioning of the institution.
- Human resources are effectively and efficiently utilized for the development of departmental activities and community extension activities

6.3.7 Faculty and Staff recruitment

- All recruitments are done as per the norms of SRTMU, Nanded, U.G.C and Government of Maharashtra

6.3.8 Industry Interaction / Collaboration

- Students are encouraged to visit industries and research institutions as part of their projects and research.

6.3.9 Admission of Students

- The admission committee including representatives of different faculties is constituted every year.
- Advertisement of the college is done by various means like advertisement boards, pamphlets
- Advertisement in Newspapers etc.

- The committee has full authority to counsel and admit students abiding instructions of the state government and the parent university.
- Admissions are done on ‘first come first serve’ basis for all courses.

6.4 Welfare schemes for

Teaching	01
Non teaching	01
Students	02

6.5 Total corpus fund generated : --

6.6 Whether annual financial audit has been done : **Yes**

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	SRTMU Nanded	Yes	HSPM, Sonpeth
Administrative	Yes	JDHE, Nanded	Yes	HSPM, Sonpeth

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes: **Yes**

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Nil

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-NA

6.11 Activities and support from the Alumni Association

Our alumni works in different fields works as an efficient helping hand in guiding, and supporting activities for student mentoring activities.

6.12 Activities and support from the Parent – Teacher Association

Parents and teachers discuss about the difficulties in teaching learning and try to bridge the gap in the two.

6.13 Development programmes for support staff

The Institution administration conducts frequent meetings of the support staff as well as sends them to attend workshops.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The Institution has taken tree plantation program. All the lamps in the institution are replaced with LED. All the plants in campus are drip irrigated to conserve water.

Criterion – VII

7.1 Innovations introduced during this academic year which have created a positive impact on the Institution.

Sr. No.	Our Innovations	Brief Information
1.	Communication through Social Media	All the Students are informed about Academic and Co-curricular activities through Whats app group created by the respective teachers.
2.	Personality Development workshop	Institution has signed MoU with GTT pvt. Ltd. And organized Personality Development Workshop for the students.
3.	Publicity Cell	<ul style="list-style-type: none"> • College has constituted a cell for Publicity. This cell takes care to publicise various activities conducted by the institution. • This cell has organized a felicitation of Reporters and Editors of different Newspapers on occasion of the 'Patrakarita Divas' • There is invitation to the reporters as media representative during different college activities.
4.	Workshop on Scholarship	Institution has a committee for Scholarship. The committee organized a workshop for the students to inform different Scholarships available to them.
5.	Vivek-Wahini – A cell to eradicate superstition	Institution has ' Vivek-Vahini ' which in collaboration with ' Andhshraddha Nirmulan Samitte Maharashtra Rajya ' organize different programs to eradicate superstitions.
6.	Institution Social Co-ordination	There is a strong bond between the institution and Society. To strengthen this bond, Institution organizes different activities in Social Interest like various Surveys, Speeches in public interest, Organizing programes of Women Empowerment, participates actively in progames like Pulse Polio, Awakening of New Voters, etc.
7.	Annual Magazine	Institution provides a Platform to the students to express themselves by publishing an annual magazine named - Pradnya every year. Annual Magazine of 2017-18 got third prize from Univeristy.
8.	Introduction of Skill based Courses	Institution has started two Skill based Courses Accountancy and Insurance which has enrolment of 60 students.
9.	Medicinal Plant Exhibition	Department of Botany organized 'Medicinal Plant Exhibition on 14 feb 2018 to explain medicinal uses of more than 70 plants to the peoples in the society.
10.	Guru Gaurav Puraskar	Institution in collaboration with Rotary Club Sonpeth Felicitated ideal teachers in the Sonpeth Region.
11.	World Mosquito Day Celebration	Department of Zoology Celebrate World Mosquito Day by destroying Production sites of Mosquito, by

		awakening peoples with different diseases spread by Mosquito etc.
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7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year.

- Strict monitoring of completion of syllabus, evaluation and conduction of co-curricular activities as well as innovative teaching.
- Celebrated Birth and death anniversaries of National leaders to incorporate their thoughts among the students.
- Student feedback analysis is being provided to each teacher in written and being advised to correct the things where they are lagging behind.
- Faculties were encouraged to make proposals for organization of Workshop/Seminars to the different funding agencies.
- Faculties were directed to increase frequency of study tours/field activities etc.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

01. 'Research Motivation to Students'

02. Best teacher and Student of the year Award

(Annexure- II)

7.4 Contribution to environmental awareness / protection

- Tree Plantation -Tree plantation programmes at college and nearby villages being undertaken during the year.
- Drip irrigation system provided to the trees in the campus.
- Traditional lights replaced with CFL to reduce energy consumption.
- Switching off all the gadgets while not required.
- One of the faculty members is member of the editorial journal 'Vrukshveli' -- devoted to the cause of environmental protection.
- NSS cell is working on the theme 'Youth for Environment and Natural Resources'

7.5 Whether environmental audit was conducted?

Yes, Green Audit was conducted by the green Audit committee.

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

- Qualified and Devoted Staff
- Visionary management
- IQAC for improved teaching learning process
- Increasing regularity and punctuality of students
- Students counselling at personal level
- Computerization of Office

Weaknesses:

- Faculties on Clock Hour Basis couldn't contribute as much as regular faculty
- Lack of Adequate and furnished laboratories
- Unavailability of PG courses
- Lack of Skill oriented courses
- Lack of more elective options for students in science Stream
- Limited use of ICT by faculty.

Opportunities:

- To begin PG courses in existing disciplines
- Enrich library and Laboratories with ample books and equipments
- Strengthening Alumni Association
- Introducing Skill Oriented Courses.
- To Enroll students and faculty for the MOOC/online courses.

Challenges:

- Creating opportunities for preparing students for competitive examinations
- To increase quality research publications
- To undertake research projects
- To build adequate infrastructure for quality enhancement.
- To increase the classroom presence of the students.

8. Plans of the institution for next year:

- To increase Extension Activities of the College.
- To increase the academic events like, Seminars/Conferences/Workshops etc.
- To introduce the best practices like 'One Student One Tree'.
- To form whats app groups of various subjects to communicate with respective students.
- To introduce PG courses affiliated to YCMOU Nashik.
- To encourage faculty to go for online courses for the enrichment of teaching and learning.
- To introduce online assessment system

- To start state level Elocution competition in the name of Hon. Founder President Rajebhau Kadam.

Dr. M .B. Patil

Signature of the Coordinator, IQAC

Principal Dr. V. D. Satpute

Signature of the Chairperson, IQAC

ANNEXURE - I

Feedback Analysis

Every year we take feedback manually from the students. since this year we have introduced online feedback system. Each student gives feedback of their respective teachers on 5 point scale. A committee constituted by the head of the institution goes through these feedback forms and gives report card to the teachers which help them to know present position and scope for their improvement. Students' expectations are more and changing with the time. They want their teachers to be more update as far as technology is concerned. Students' feedback states that there is scope to improve ICT based teaching rather than the regular teaching method. Students have suggestions for few faculties to provide Multiple Choice Questions on topic taught.

ANNEXURE - II

A. Title of the practice:

‘Research Motivation to Students’

2. Goal

The main objective of the practice is to motivate students to undertake research activities and nurture research culture among the students.

3. The context

Students entering at UG level especially in rural areas are far away from research but their thinking power is tremendous therefore different projects, surveys, local problems are given to them which will be helpful to attract them towards the research. This activity has nurtured the research culture in the campus.

4. The practice

Students from our college are motivated to undertake research work in the form of Projects, Survey, Review, papers etc. Such research work is being presented in the competition at college level. The best research work, papers being selected and forwarded to the intercollegiate level competition. Their findings are presented in the Avishkar research festival as well as in the different conferences and published in the form of Research Papers.

5. Evidence of success

Through the motivation to the students for research, our students are able to participate in the Avishkar research festival every year. Students not only participate in the Avishkar but they have ranked in this practice and presented themselves twice at Inter University level and several times at University level. There are seven publications of students published in reputed journals and they have presented papers in conferences also.

Achievements in Avishkar – Research Festival

Sr. No	Year	Name of the Student	Name of the Project	Achievement
1.	2013-14	Rathod Vishal Shesherao	Project on Fly Ash Management through Annelida.	• Participated at State Level • Ranked 2nd at University Level
		Bansode Vijay Sanatan		
2.	2016-17	Aagle Avinash	Effect of electricity on	• Participated at State Level

		Gaikwad Raosaheb	seed germination and growth of Raphanus sativus (L)	• Ranked 2nd at University Level
3.	2017-18	Bhosle Shradha	Bio-control of Household Insect Pests (Mosquitoes and Houseflies)	• Participated at University Level • Ranked 2nd at District Level
		Gangne Siddhi		

6. Problems encountered and resource required

Students entering at UG level are poor in their language and communication skill. They are facing problems to cite references and to present papers/projects before the examiners.

B. Title of the Practice

‘Best Teacher & Student of the year Award’

2. Goal

- To motivate faculties to contribute more in the development of the institution.
- To motivate Students for curricular and co-curricular development.

3. The context

‘A pat on the back’ always results in a positive way. By keeping this principal in view, the administration decided to begin the practice for students and teachers. It has always been confidence boosting and encouraging. These awards have been conferred on the teachers and students since back five years. This practice is being proved as motivational to teachers as well as students as they are performing better and better.

4. The practice

Initially this practice was started with best teacher award in 2009-10. It was later on extended to students. The college began this award for students from 2013-14. On the occasion of the annual gathering, ‘Best teacher and Best student’ awardees are selected in the IQAC meeting. Awards are given in the annual gathering every year. Since 2009-10, eight faculty members have been awarded with ‘best teacher award’ and thirteen students have been awarded with ‘student of the year’ award.

5. Evidence of success

These awards created a healthy competition among the teachers as well as students to be the best and resulted into the academic progress of the teachers & students. This award motivated teachers to work more and more in research, academic and extension activities. Students were also being motivated and they scored good number of marks in annual exams at UG & PG level. This contributed in the overall progress of the institution.

6. Problems encountered and resources required

Since the practice created the positive influence among the staff, each faculty is aspiring to have it. The rule of the practice is to choose only one faculty for each academic year. The IQAC sometimes feels very difficult to choose any one faculty for the award if the performance of the more than one faculty is excellent. Even students are very eager to have this award and feel dissatisfied when not selected for the award. Initially we used to select only one student for the award but later on the selection committee has to change the criteria and began to select one student from each faculty.

ANNEXURE- III

Academic Calendar 2017-18

Late Ramesh Warpudkar Art's, Commerce & Science College, Sonpeth Dist. Parbhani

Academic Calender: Year 2017-2018 (As per the schedule of SRTMU, Nanded)

Sr.	Month	Particulars	Sundays & Holidays	No.of Working Days	No.Of Teaching Days
1	June	<ul style="list-style-type: none"> * Admission and counselling process. * Meetings of the Heads of every department with colleagues , workload distribution and its submission to the office * To provide names of texts and reference books to library. * Rajarshi Shahu Maharaj Jayanti (History) * To show course rational of the syllabus. 	04,11,18, 25, 26	25	0
2	July	<ul style="list-style-type: none"> * Meeting of the Principal with Colleagues. * To start Bridge Course for First Year students * The commencement of the classes from 01st July 2017 * To dictate syllabus (1st July-Naik Jayanti -Botany) * To Complete at least 35% syllabus of the semester (23rd July-Tilak-Jayanti:NSS) *Welcome Freshers and The Principal's address to the students.(IQAC) 	02,09,16, 23,30	26	26
3	Aug.	<ul style="list-style-type: none"> * Inaguration of NSS Programme. (1st Aug.-Sathe Jayanti-Dept. of Marathi) * To Complete at least 70% Syllabus (3rd Aug.-Nana Patil Jayanti-(अंधश्रद्धा निर्मूलन समिती) * Alumini meet & Parents meet (Palak Melava) *Inaguration of various subject associations and Student Council (Cultural Department) *Commencement of Competitive Examination Classes *Independence Day, Wallposters publications by Dept. of Marathi, Pol. Sci. & Chemistry *R. Tagore Smruti Din (English), Kranti Din (History), C.Ranganathan Jayanti (Library), Mosquito Day (Zoology), Chemistry Day (Chemistry), Sports Day (Sports) 	06,13,15, 17,20,25, 27,30	23	23

		*To Conduct First Unit Test (All Classes) (20Aug. Sadbhavna Divas-NSS)			
4	Sept.	* To complete I,III,V Semester syllabus. * Hindi Din (Hindi), National NSS Day (NSS), Teachers Day (NSS) * SRTM,University Foundation Day & Marathwada Mukti Sangram Day *Wallposters publication by Departments: History, English, Commerce & Botany * To organise Collectin Trips, Departmental Visits, Industrial Visits * To Conduct Second Unit Test (All Classes) (25th Sept.-Dindayal Jayanti-NSS)	02,03,10, 17, 24,30	24	24
5	Oct.	* Gandhi&Shastri Jayanti (Cultural Dept.), Swami Ramanand Teerth Jayanti (NSS) * Dr. Kalam Jayanti (Library) (Valmiki Jayanti-NSS) (V.Patel&I.Gandhi Punyatithi-NSS) *To Organise Study Tours, Ppt. Lectures, Group Discussion and Seminars	01,02,08, 15,19, 20,22,29	23	11
* SRTMUN Exams B.A.,B.Com.&B.Sc. III Year Annual Pattern + Sem. Pattern (I to IV Sem.) and Backlog Students Examinations starts from 06.10.2017					
First Term Total				121	84

*The Mid Term Vacation From 16.10.2017 to
09.11.2017 (To organise College Tours)*

6	Nov.	* To complete at least 10% syllabus of the Semester (Nehru Jayanti-Pol.Sci.) * Kayda Diwas (Pub. Adm.), National Education Day: (Pol. Sci.) (Constitutional Day-Pol.Sci. & Pub.Admn.), (I.Gandhi Jayanti-NSS)	04,05,12, 19, 24,26	24	17
7	Dec.	* To complete at least 45% syllabus of the Semester * National Consumer's Day (Commerce Dept.), Sane Guruji Jayanti (Cultural Dept.) * Ppt. Lecture, Group Discussion and Seminar * To Conduct Third Unit Test (All Classes)	01,03,10, 17, 24,25	25	25
8	Jan. 2018	* To complete at least 75% of the of the Semester * Savitribai Phule Jayanti & Rashtmata Jijau Jayanti (Woman Empowerment Com.) Swami Vivekanand Jayanti (NSS), The Republic Day (Sports & Pol. Sci.) * Walposter publications by Departments: Hindi, Economics, Pub. Adm. and Zoology * To Conduct Fourth Unit Test (All Classes) (S.C.Bose Jayanti-NSS)	07,14, 21,26,28	26	26

9	Feb.	<ul style="list-style-type: none"> * To complete I,III,V Semester syllabus. * Marathi Bhasha Din (Marathi), National Science Day (Botany), Sant Gadgebaba Jayanti (NSS), Chatrapati Shivaji Maharaj Jayanti (History) * Ppt. lecture, Group Discussion and Seminar * To arrange NSS. Special Camp * Annual Gathering 2016-17 * The collection of the Students Feedback by the Principal 	02,04,11, 13,18,19, 25	21	21
	Mar.	<ul style="list-style-type: none"> * Discussion about question paper. (Y.C.Jayanti-YCMOU centre) * Economics Day (Economics), International Women's Day (Women Emp. Dept.) * Farewell Function to TY Students (IQAC) (Shahid Din-Cultural Dept.) * SRTMUN Eams. B.A.,B.Com.&B.Sc. I, II, III Year Semister -II, IV & VI and Backlog Students starts from 15.03.2018 	02,04,11, 18, 25,29,30	24	9
11	April	* M.Phule Jayanti (History), Dr.Ambedkar Jayanti (Cultural Dept.),Basveshwar Jayanti (Marathi)	1,8,14,15,22,25,29	23	0
12	May	* Maharashtra Day: 01 St May (Sports), Punyshlok Ahilyadevi Holkar Jayanti (Office)			
		Summer Vacation for Teaching Faculties 02 May to 15 June 2018			
		Second Term Total	1,6,13,20, 27,29	25	0
		Grand Total I & II Term.		168	98
				289	182

Annual Planning Committee

Asst.Prof. Jaybhaye V.K.

Head

Dr. Patil M.B

Member

Dr. V. D. Satpute

Principal